CSCE 5430: Software Engineering

Room -7 Meeting Minutes   
 **Date & Time :**

September 5, 2024 – 4**:30 PM to 7:30 PM**

September 6, 2024 – 6**:30 PM to 8:30 PM**

September 8, 2024 – 6**:30 PM to 8:30 PM**

September 9, 2024 – 9**:00 PM to 10:00 Pm**

**Attendees:**

1. Rishika kandrigal
2. Vishnu Priya Vulichi
3. Shabana Syed
4. Md Ariful Hasan
5. Ganesh Gundekarla
6. Vivek Nelluri
7. Pranav Chalasani
8. Ajay Kumar Reddy Sammeta

**Progress Review:**

Tasks have been initiated by Rishika Kandrigal Deliverable 1.

Collecting data and getting a background overview task was leaded by Shabana Syed.

Ajay Sammeta has accomplished his task by defining the key features of our project.

Requirements and the environment needed for our project has been set by Ganesh Gundekarla.

Risk analysis data was collected by Ariful Md Hasan.

Risk Management and contingency tasks were carried out by Pranav Chalasani and Vivek Nelluri successfully.

In summary, the conclusion is properly documented by Vishnu Priya Vulichi.

**Challenges and Solutions**

Shabana Syed faced difficulties in highlighting the key aspects of our project.

There was a lot of relevant data, and selecting the important data was a difficult task, but Ganesh helped me handle it efficiently.

**Action:**

Getting ready to collect the system specifications and requirements

Collecting the requirements and plan with the team members for the next deliverable.